



ASSOCIATE PASTOR JOB DESCRIPTION
Director of Children, Youth, & Family Ministries

I. JOB ROLE SUMMARY

Direct, encourage, and supervise the Youth Ministry Team (K-5, Middle School/Confirmation, High School and Young Adult Ministries) in the development and implementation of effective, Christ-centered ministries at Faith Lutheran Church. Ensure that all children and youth ministries, activities and programs are supportive of and consistent with the church's beliefs, vision, mission and goals.

Work cooperatively under the guidance of the Senior Pastor in a way that supports his vision as well as the vision and mission of the congregation.

II. PRIMARY JOB RESPONSIBILITIES

A. Leadership and Communication – Oversee and guide the development and spiritual growth of children, young adult, and family ministries including missional outreach. Lead the collective effort of integrating children, young adults and families into all aspects of congregational life at FLC to equip families and congregants to be active partners in the discipleship of our youth. Supervise assigned staff and work effectively with the Senior Pastor, other staff members, congregational leaders and members in order to set, communicate, and accomplish goals and objectives.

B. Children and Youth Christian Education – Guide and oversee the ministry of Christian education to children, young adults, and families. This role includes the oversight of the theological content in order that the Christian education goals and objectives of the church may be accomplished. Train and equip children, young adults, and families to teach and to lead: personally teach classes for adults and youth, including confirmation classes.

C. Oversee the development of a variety of youth programs and group activities, such as evening/weekend events, retreats, camps to meet fellowship and social needs. Oversee the development, training and equipping of leaders and volunteer teachers. Be actively involved in promoting the recruitment and mentoring of member volunteers.

D. Mission Outreach – Guide mission outreach efforts for children, young adults and families through educational events, cultural experiences and local helping agencies to provide the opportunity for children, young adults and families to serve the community.

E. Worship – Occasionally, assist or lead worship services, incorporate youth and families into our worship life, music and drama ministries, deliver sermons as scheduled, and administer sacraments and rites in order to realize the stated purpose of worship.



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F. Pastoral Care Ministry – Support the Pastoral Care Ministry Team to provide personal pastoral care by telephone and by visits in offices, homes and hospitals in conjunction with the Faith Care Ministries Team and pastoral visitation rotation as needed.

This job description is not intended to imply that these are the only duties of the employee. There may be additional duties assigned by the supervisor.

III. RELATIONSHIPS

A. Report to and work effectively under the direction of the Senior Pastor, and collaboratively with other staff members, volunteers and designated committees, assuring that children and youth ministry plans and programs receive appropriate approval and support.

B. Supervise and manage assigned staff. Work in harmony with all staff members and ministry areas so that the vision and mission of the church are effectively carried out.

C. Prioritize engaging with parents and families to pass on faith to our children and youth as a partnership between the home and congregation.

IV. EDUCATION, EXPERIENCE, AND QUALIFICATIONS

Required:

A. Bachelor's degree and pursuit of M. Div. degree (or its equivalent).

B. 5 years leadership experience in Children, Youth, & Family ministry.

C. Accept and support the doctrine, theology, pastoral admonition, vision and mission of Lutheran Congregations in Mission for Christ.

Preferred:

A. Pastoral certification by the LCMC.

B. Experience in counseling and family support.

C. Experience leading music and drama programs and integrating those programs into missions and worship services.